



# Place and Resources Overview Committee

**Date:** Thursday, 28 July 2022  
**Time:** 10.00 am  
**Venue:** Council Chamber, County Hall, Dorchester, DT1 1XJ

## **Members (Quorum 3)**

Carole Jones (Chairman), Les Fry (Vice-Chairman), Tony Alford, Toni Coombs, Ryan Hope, Sherry Jespersen, Val Potheary, Maria Roe, Andrew Starr and Roland Tarr

**Chief Executive:** Matt Prosser, County Hall, Dorchester, Dorset DT1 1XJ

For more information about this agenda please contact Democratic Services Meeting Contact 01305 252209 / [lindsey.watson@dorsetcouncil.gov.uk](mailto:lindsey.watson@dorsetcouncil.gov.uk)

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## **Agenda**

<b>Item</b>		<b>Pages</b>
<b>1. APOLOGIES</b>		
	To receive any apologies for absence.	
<b>2. MINUTES</b>		5 - 10
	To confirm the minutes of the meeting held on 7 June 2022.	
<b>3. DECLARATIONS OF INTEREST</b>		
	To disclose any pecuniary, other registrable or non-registrable interests as set out in the adopted Code of Conduct. In making their disclosure councillors are asked to state the agenda item, the nature of the interest and any action they propose to take as part of their declaration.	

If required, further advice should be sought from the Monitoring Officer in advance of the meeting.

#### **4. CHAIRMAN'S UPDATE**

To receive any updates from the Chairman of the Place and Resources Overview Committee.

#### **5. PUBLIC PARTICIPATION**

Representatives of town or parish councils and members of the public who live, work or represent an organisation within the Dorset Council area are welcome to submit up to two questions or two statements for each meeting. Alternatively, you could submit one question and one statement for each meeting.

All submissions must be emailed in full to [lindsey.watson@dorsetcouncil.gov.uk](mailto:lindsey.watson@dorsetcouncil.gov.uk) by 8.30am on 25 July 2022.

When submitting your question(s) and/or statement(s) please note that:

- no more than three minutes will be allowed for any one question or statement to be asked/read
- a question may include a short pre-amble to set the context and this will be included within the three minute period
- please note that sub divided questions count towards your total of two
- when submitting a question please indicate who the question is for (e.g. the name of the committee or Portfolio Holder)
- Include your name, address and contact details. Only your name will be published but we may need your other details to contact you about your question or statement in advance of the meeting.
- questions and statements received in line with the council's rules for public participation will be published as a supplement to the agenda
- all questions, statements and responses will be published in full within the minutes of the meeting.

[Dorset Council Constitution](#) Procedure Rule 9

#### **6. QUESTIONS FROM MEMBERS**

To receive questions submitted by councillors.

Councillors can submit up to two valid questions at each meeting and sub divided questions count towards this total. Questions and statements received will be published as a supplement to the agenda and all questions, statements and responses will be published in full within the minutes of the meeting.

The submissions must be emailed in full to [lindsey.watson@dorsetcouncil.gov.uk](mailto:lindsey.watson@dorsetcouncil.gov.uk) by 8.30am on 25 July 2022.

[Dorset Council Constitution](#) – Procedure Rule 13

7. **AMATEUR ARCHAEOLOGICAL FIELDWORK AND METAL DETECTING ON DORSET COUNCIL LAND POLICY** 11 - 24
- To consider a report of the Senior Archaeologist (Promotion and Liaison).
8. **REDLANDS COMMUNITY SPORTS HUB - LEASE AND MANAGEMENT ARRANGEMENTS** 25 - 44
- To consider a report of the Service Manager for Leisure Services and Corporate Director for Assets and Property.
- Please note this report has 3 exempt appendices.*
9. **PLACE AND RESOURCES OVERVIEW COMMITTEE FORWARD PLAN** 45 - 60
- To review the Place and Resources Overview Committee Forward Plan.
- To review the Cabinet Forward Plan.
10. **URGENT ITEMS**
- To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.
11. **EXEMPT BUSINESS**
- To move the exclusion of the press and the public for the following item in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended).
- The public and the press will be asked to leave the meeting whilst the item of business is considered.
12. **Redlands Community Sports Hub - Lease and Management Arrangements - Exempt appendices** 61 - 66
- Para 3*  
Exempt appendices associated with the report on 'Redlands Community Sports Hub – Lease and Management Arrangements'.

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## PLACE AND RESOURCES OVERVIEW COMMITTEE

### MINUTES OF MEETING HELD ON TUESDAY 7 JUNE 2022

**Present:** Cllrs Carole Jones (Chairman), Les Fry (Vice-Chairman), Tony Alford, Sherry Jespersen, Val Potheary and Andrew Starr

**Apologies:** Cllrs Toni Coombs, Maria Roe and Roland Tarr

**Also present:** Cllr Jon Andrews, Cllr Laura Beddow, Cllr Cherry Brooks, Cllr Ray Bryan, Cllr Spencer Flower and Cllr Jill Haynes

**Officers present (for all or part of the meeting):**

John Sellgren (Executive Director, Place), Aidan Dunn (Executive Director - Corporate Development S151), Jonathan Mair (Director of Legal and Democratic and Monitoring Officer), Dawn Adams (Service Manager for Commercial and Procurement), Deborah Smart (Corporate Director – Transformation, Innovation and Digital), Lindsey Watson (Senior Democratic Services Officer) and George Dare (Senior Democratic Services Officer)

**1. Minutes**

As an update to the minutes circulated, the Chairman noted that at the meeting it had been requested that a copy of the draft proposal in respect of the 20mph speed limit guidance, be circulated to those members of the public that had attended the meeting, at an appropriate time.

Subject to the above, the minutes of the meeting held on 21 April 2022 were approved as a correct record and signed by the Chairman.

**2. Declarations of interest**

There were no declarations of interest.

**3. Chairman's Update**

The Chairman reported that arrangements were being made for a meeting of the task and finish group looking at the 20mph speed limit guidance and as such, the item would not be considered at the committee scheduled for 26 July 2022.

**4. Public Participation**

There were no questions or statements from members of the public or local organisations.

**5. Questions from Members**

There were no questions submitted by councillors.

## 6. **Modern Slavery Transparency Statement**

The committee received and considered a report of the Service Manager Commercial and Procurement, which set out the proposed Dorset Council Modern Slavery Transparency Statement for the financial year 2021-22.

The committee considered the issues arising from the report and during discussion, the following areas were covered:

- The statement was reviewed on an annual basis
- The requirement for a generic point of contact on the Community Safety website
- Strengthening of word within paragraph 2.1 of the report to set out the role the Council 'must' have in this area
- Clarification of the wording in paragraph 8.1 of the report with regard to wellbeing issues
- Further information to be included with regard to how the Council looked at issues around supply chains.

### **Recommendation to Cabinet**

That the proposed Modern Slavery Transparency Statement be approved, (subject to the amendments requested by the Place and Resources Overview Committee as set out above).

## 7. **Refreshed Council Plan 2019 - 2024**

The committee considered a report of the Corporate Director – Transformation, Innovation and Digital, which sought the committee's feedback, including any proposed amendments, to the draft refreshed Council Plan and draft Delivery Plan.

Comments and suggested amendments were made as follows:

### **Appendix A – Draft refreshed Dorset Council Plan 2019-24**

Page 4

- Reference to Modern Slavery to be re-presented alongside other equalities objectives
- Reference to the culture of the organisation to be incorporated

Page 5

- Wording relating to transforming the customer experience to be reviewed to reflect the customer being put first
- Reference to Dorset Council estate to be clarified as property and assets

Pages 6-7

- Preference expressed for first chart
- Suggestion to substitute 'modern' for 'forward thinking' customer focused council

#### Page 8

- Wording relating to 'reverse the decline of natural places' to be reviewed and reworded if appropriate
- Is there a need to reference the future built environment through planning?

#### Page 9

- Request for an alternative graphic for an older person
- Reference to collaboration to include voluntary groups
- Inclusion of a metric for food poverty
- Examples to be provided of community action

#### Page 10

- Wording to be included to show how the council could support and signpost others for actions around climate change
- Include reference to the availability of properties available for private rental
- Consideration as to whether reference to holiday homes should be included
- Penultimate paragraph – addition of wording to recognise the emerging needs to the population

#### Page 11

- Recognise the role of the council in 'supporting' or 'enabling' economic growth
- Need to reference transport on the page

#### Page 12

- Review wording 'Becoming a more modern, customer focused council' to reflect discussion; also consider role of businesses and visitors in addition
- Recognising different ways that people would like to get information from the council

### **Appendix B – Draft Delivery Plan 2022-24**

#### Protecting our climate and ecology

- A section on natural assets would be included in the plan and what success would look like in this area
- Could delivery plan information be shown as a graphic?
- Include information on proposed improvements
- Reference to Power Purchase Agreements to be included
- Further examples of work being undertaken in the waste strategy team to be referenced

#### Creating stronger, healthier communities

- Wording to be reviewed to avoid use of jargon
- Further information required on some items including measurable targets
- Reference to measures around the reduction of use of food banks and pantries to be incorporated

#### Creating sustainable development and housing

- Amend reference to 'strategically' based local plan
- Change reference to 'garden town' to 'new settlement or town in Dorset'
- Wording to reflect current position with Local Plan and Local Transport Plan
- Points to be reordered into sections, (and in other sections) sequenced and set out what hope to achieve in each area

#### Driving economic growth

- Consideration of use of word 'prosperity'
- Wording around development in Weymouth to be checked
- Need to show how items link together
- Recognise success of grant funding achieved
- Demonstrate what success looks like and also looking forward
- Include statement of ambition and specific targets
- Recognise enabling role in this area

#### Becoming a more modern, customer focused council

- Ability to measure success at dealing with issues at first point of contact – link to key performance indicators
- Use of specific targets and performance monitoring
- Potential use of a residents' panel

The comments raised at the meeting would be taken on board by officers and the portfolio holder and the plan updated to be considered by Cabinet on 26 July 2022. All councillors could attend Cabinet to ask questions or speak on the item. The draft plan would also be considered by the People and Health Overview Committee on 28 June 2022, with their comments to be fed into the report to Cabinet.

## 8. **Place and Resources Overview Committee Forward Plan**

Councillors noted the committee's forward plan and items scheduled for the next meeting.

The Chairman asked about a potential review of an enforcement policy and further information on this would be provided by the Executive Director of Place following the meeting.

The Executive Director of Place asked the committee if they would include an additional item on the forward plan for the meeting on 28 July 2022, with regard to Redlands. The committee agreed that this item be added to the forward plan.



9. **Urgent items**

There were no urgent items.

10. **Exempt Business**

There was no exempt business.

**Duration of meeting:** 10.00 am - 12.03 pm

**Chairman**

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## **Place and Resources Overview Committee 28 July 2022 Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy**

### **For Recommendation to Cabinet**

**Portfolio Holder:** Cllr L Miller, Customer and Community Services  
Cllr T Ferrari, Economic Growth, Assets & Property

**Local Councillor(s):** All

**Executive Director:** J Sellgren, Executive Director of Place

Report Author: Claire Pinder  
Title: Senior Archaeologist (Promotion and Liaison)  
Tel: 01305 224921  
Email: [Claire.pinder@dorsetcouncil.gov.uk](mailto:Claire.pinder@dorsetcouncil.gov.uk)

**Report Status:** Public

#### **Summary**

Dorset Council owns land on behalf of and for the benefit of the people of Dorset and is committed to protecting and enhancing the county's environment. Dorset's rich historic environment inspires enormous public interest and enthusiasm. It makes a significant contribution to cultural activities and quality of life and is used and enjoyed by many.

Reputable and proficient metal detectorists are now regarded as part of a wider community of amateur practitioners active in the historic environment. For example, people who, for recreation, carry out systematic fieldwalking and recovery of artefacts from the ground surface. Public participation in these activities has increased, with a recent Covid-19 related boom as more people try to be active outdoors. Many more novices are taking up these activities, often without proper preparation, leading to increased calls on Dorset Council staff time.

Requests for access to land are more frequent, and for a wider range of archaeological fieldwork. Tenants, site managers and front-line colleagues need to know how to handle these requests.

The Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy is an update of the previous policy on metal detecting on county farms which is now outdated as it does not include all of Dorset Council land or all archaeological fieldwork activities.

The update of this policy relates to historic building recording and archaeological fieldwork by individuals, special interest groups such as metal detecting clubs, local history and archaeological societies, students, academic researchers.

This policy provides clarity to Dorset Council staff, DC tenants and members of the public and clearly states that amateur archaeological fieldwork and metal detecting is not permitted on land owned or managed by Dorset Council unless permission has been granted based on an approved programme of archaeological investigation or research.

Through this policy Dorset Council is establishing best practice as a responsible landowner and steward of Dorset's cultural heritage and historic environment.

The work relating to this policy sits with in the Historic Environment Record Team at Dorset History Centre under the Senior Archaeologist (Promotion and Liaison).

**Recommendation:** That members of the committee comment, as appropriate, on the policy and recommend it to Cabinet for adoption

**Reason for Recommendation:**

The old metal detecting on Dorset Council farms policy is out of date and does not include all Dorset Council land. The revised Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy provides an updated version.

**1. Financial Implications**

No financial implications

**2. Climate implications**

No Climate implications

**3. Well-being and Health Implications**

No Well-being and health implications

**4. Other Implications**

None

## **5. Risk Assessment**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: Low

Residual Risk: Low

## **6. Equalities Impact Assessment**

An EqIA screening has been carried out which has indicated that the policy is neutral in impact and does not require a full EqIA,

## **7. Appendices**

- Appendix 1 – Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy

## **8. Background Papers**

### **9.1 Introduction**

Dorset Council owns land on behalf of and for the benefit of the people of Dorset and is committed to protecting and enhancing the county's environment. Dorset's rich historic environment inspires enormous public interest and enthusiasm. It makes a significant contribution to cultural activities and quality of life and is used and enjoyed by many. It complements interests such as the natural environment to draw people to engage with and be more active in the wider landscape.

Archaeology and research into local history are popular recreational activities, engaged in by many locals and visitors. Dorset's important archaeology attracts research by a wide range of students and more senior academics.

Archaeological and Heritage sites are protected by a range of laws covering heritage protection and activities in the countryside, as well as theft and heritage crime as part of rural crime in general. These include:

- Ancient Monuments and Archaeological Areas Act 1979, under which archaeological excavations in scheduled monuments require consent from Historic England in addition to consent from the landowner.
- Treasure Act 1996
- The Dealing in Cultural Objects (Offences) Act 2003
- Countryside and Rights of Way Act 2000, Schedule 2.1 (k)

- Highways Act 1980, Section 131
- Sites of Special Scientific Interest are protected under the Wildlife and Countryside Act 1981. Excavations require consent from Natural England in addition to consent from the landowner

## 9.2 **Dorset Metal Detectorists Liaison Scheme**

In June 1994 Dorset County Council established an identity card scheme for metal detectorists working in Dorset who subscribed to the Dorset Code of Best Practice (developed in collaboration with scheme members). The scheme still plays a role in educating novice detectorists and developing best practice in partnership with experienced detectorists.

## 9.3 **Previous Policy of metal detecting on Dorset County Council Farms**

The policy on metal detecting on county farms [MetalDetectingonDorsetCouncilFarms.pdf](#) was agreed by Dorset County Council's Planning and Economic Development Committee (5 March 1996) and Amenities Committee (13 March 1996). The policy stated that permission for metal detecting would be granted only with the tenant's consent, and if the applicant demonstrated a track record of recording and reporting of finds to a high standard. All finds would remain the property of the Council. When it was introduced, the policy was innovative and widely applauded. It is now rather dated. Circumstances have changed. The Treasure Act 1996, the national Portable Antiquities Scheme (PAS) <https://finds.org.uk/> and action by reputable metal detectorists (national bodies such as the National Council for Metal Detecting, metal detecting clubs and individuals) to promote responsible metal detecting now provide a strong framework for the reporting and recording of finds made by the general public.

## 9.4 **Reason for the review of the Metal Detecting on Dorset County Farms policy**

The reasons for the need to renew the policy are:

- a) LGR – Dorset Council now has a great deal more land and the old policy only covers Dorset Council county farms not all Dorset Council land
- b) Public participation in these activities, especially metal detecting has increased, with a recent Covid-19 related boom as more people try to be active outdoors. Many more novices are taking up these activities,

often without proper preparation, leading to increased calls on Dorset Council staff time.

- c) Requests for access to land are more frequent and are coming into a range of teams leading to uncertainty over what activities are permitted. Tenants, site managers and front-line colleagues need to know how to handle these requests.
- d) There are more requests for access to DC land for a wider range of archaeological fieldwork rather than just metal detecting.

#### **10.0 The revised Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy**

- 10.1 The Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy states that amateur archaeological fieldwork and metal detecting is not permitted on land owned or managed by Dorset Council unless it is part of a part of an approved programme of archaeological investigation/research.
- 10.2 This policy applies to all amateur archaeological activity and metal detecting.
- 10.3 This policy does not relate to research or fieldwork by archaeological buildings specialists or archaeological contractors undertaken as part of the planning process or commissioned by Dorset Council as landowner.
- 10.4 If permission is granted, it will be to a named individual, small group of named individuals or responsible body such as a university, local club, or society.
- 10.5 Written permission will be in the form of an Archaeological Research Agreement document signed by Dorset Council (Senior Archaeologist (Promotion and Liaison) and relevant service or site manager), any tenant, and all individuals to whom permission is granted, or the nominated responsible person in the case of an organisation such as a university for a specified area and time.
- 10.6 Requests for permission to undertake a programme of archaeological investigation/research will be made through the Historic Environment Record service at Dorset History Centre and be signed off by the Senior Archaeologist (Promotion and Liaison) before permission is granted.
- 10.7 All finds remain the property of Dorset Council.

- 10.8 Information will be provided on the Dorset Council website, with links to external sources of information, activity-specific standards, and guidance. This will be promoted to current contacts and via the Communications Team.
- 10.9 Tenants, site managers and front-line colleagues will be provided with role-specific information, so they are equipped to handle requests to carry out this sort of fieldwork.
- 10.10 Dorset Council colleagues will be informed of the new policy and will be encouraged to include details of this policy in their site information and promotional material where appropriate
- 10.11 The policy will be reviewed at three yearly intervals.

**Footnote:**

Issues relating to financial, legal, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.



# Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy

Ref. No.	
Category:(Y/N)	
People	
Place	
Corporate	
In Constitution	

## Policy Details

<p>What is this policy for?</p>	<p>This policy covers the carrying out of historic building recording and archaeological fieldwork and metal detecting, on Dorset Council land by amateur or academic groups and individuals.</p> <p>This policy ensures Dorset Council will develop and implement best practice as a responsible landowner and archaeological curator, so that:</p> <ul style="list-style-type: none"> <li>• The wishes and interests of our tenants are respected.</li> <li>• Tenants and staff are equipped to deal with requests for access.</li> <li>• Important archaeological and natural environment sites are protected.</li> <li>• Any permitted fieldwork is done legally, to a good standard, and with consideration to other people and the environment.</li> <li>• Significant archaeological objects are made available to the people of Dorset and for future research (this usually means deposition in a museum).</li> <li>• High quality information is gathered about the historic environment of land owned by Dorset Council, to feed into its future management.</li> </ul>
<p>Who does this policy affect?</p>	<p>This policy affects:</p> <ul style="list-style-type: none"> <li>• Individuals, special interest groups such as metal detecting clubs, local history and archaeological societies, students, academic researchers, and others wishing to carry out archaeological fieldwork on land owned by Dorset Council.</li> <li>• Dorset Council farm tenants.</li> <li>• Staff managing Dorset Council Country Parks and other Dorset Council owned sites such as playing fields.</li> <li>• National and local museums, and anyone with an interest in the history and archaeology of Dorset.</li> <li>• Local communities, and people seeking peaceful recreation outdoors.</li> <li>• Other Dorset landowners.</li> </ul>
<p>Keywords</p>	<p>archaeology, detecting, detectorist, farm, fieldwalking, finds, geophysical survey, historic building recording, historic environment, metal detecting, metal detector, treasure</p>
<p>Author</p>	<p>Claire Pinder, Senior Archaeologist (Promotion and Liaison) 01305 224921 <a href="mailto:claire.pinder@dorsetcouncil.gov.uk">claire.pinder@dorsetcouncil.gov.uk</a></p>

Does this policy relate to any laws?	The policy relates to a range of laws covering heritage protection and activities in the countryside, as well as theft and heritage crime as part of rural crime in general. These laws include: <ul style="list-style-type: none"> <li>• Ancient Monuments and Archaeological Areas Act 1979</li> <li>• Treasure Act 1996</li> <li>• Countryside and Rights of Way Act 2000, Schedule 2.1 (k)</li> <li>• Highways Act 1980, Section 131</li> </ul>
Is this policy linked to any other Dorset Council policies?	No
Equality Impact Assessment (EqIA)	N/A
Other Impact Assessments	N/A

## Status and Approvals

Status	<i>Live/draft</i>	Version	2
Last review date		Next review date	
Approved by (Senior Officer/Director)		Date approved	
Member/ Partnership Board Approval		Date approved	

# Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy

## Policy summary

<p><b>Purpose</b></p>	<p>This policy sets out Dorset Council's criteria and conditions for the carrying out of historic environment fieldwork, especially in relation to metal detecting, on council land by amateur or academic groups and individuals.</p> <p><i>Fieldwork of this sort is not permitted unless it is part of a project approved by Dorset Council's Senior Archaeologist, and subject to a written agreement.</i></p>
<p><b>Scope</b></p>	<p>This policy relates to historic building recording and archaeological fieldwork by individuals, special interest groups such as metal detecting clubs, local history and archaeological societies, students, academic researchers.</p> <p>This policy does <u>not</u> relate to research or fieldwork by archaeological buildings specialists or archaeological contractors undertaken as part of the planning process or commissioned by Dorset Council as landowner.</p> <p>This policy covers all land owned by Dorset Council.</p>

## Glossary

**Fieldwalking:** The systematic recovery and recording of artefacts found on the surface of ploughed fields. Finds are recovered by walking across the field in an organised fashion.

**Geophysical survey:** Ground-based physical sensing techniques. The systematic measurement of variations in magnetic and electrical properties is used to map below-ground archaeological remains.

**Historic building survey:** Observation, investigation and recording of historic buildings ranging from simple photographic recording to more complex intrusive archaeological investigation.

**Historic Environment.** The historic environment is all aspects of the environment resulting from the interaction between people and places through time, including all surviving physical remains of past human activity, whether visible, buried or submerged, and landscaped and planted or managed flora.

**Historic Environment Record (HER):** The Dorset HER is a record of historic buildings and archaeological finds and features in the county, and part of a national network. Information in the HER supports the work of Dorset Council and BCP Council in areas such as planning, historic buildings, and land management.

**Metal detecting:** Use of a hand-held electronic instrument to detect metal. Mostly done by amateur groups and individuals

**Portable Antiquities Scheme (PAS):** A national scheme for the voluntary recording of finds set up by the DCMS in 1997. Dorset and Somerset run a joint scheme. PAS Finds Liaison Officers play an important role in the recording and reporting of finds of potential treasure.

## **1. Background to the policy**

### **1.1 Introduction**

Dorset Council owns land on behalf of and for the benefit of the people of Dorset and is committed to protecting and enhancing the county's environment. Dorset's rich historic environment inspires enormous public interest and enthusiasm. It makes a significant contribution to cultural activities and quality of life and is used and enjoyed by many. It complements interests such as the natural environment to draw people to engage with and be more active in the wider landscape.

Every year many thousands of archaeological objects are discovered in England and Wales. People using metal detectors unearth most of these, but chance finds are also made by those out walking or digging in their gardens, or just out and about in the countryside.

Archaeology and research into local history are popular recreational activities, engaged in by many locals and visitors. Dorset's important archaeology attracts research by a wide range of students and more senior academics.

### **1.2 Dorset Metal Detectorists Liaison Scheme**

In June 1994 Dorset County Council established an identity card scheme for metal detectorists working in Dorset who subscribed to the Dorset Code of Best Practice (developed in collaboration with scheme members). The scheme flourished and still plays a role in educating novice detectorists and developing best practice in partnership with experienced detectorists. It provides a place for friendly and constructive discussion of matters of local and national interest relating to metal detecting, for example the Government's consultation in 2019 on the revision of the definition of treasure in the Treasure Act 1996 and related codes of practice.

### **1.3 History of metal detecting on council land**

Following the setting up of the liaison scheme, a policy on metal detecting on council farms was agreed by Dorset County Council's Planning and Economic Development Committee (5 March 1996) and Amenities Committee (13 March 1996). The policy stated that permission for metal detecting would be granted only with the tenant's consent, and if the applicant demonstrated a track record of recording and reporting of finds to a high standard. All finds remained the property of the Council.

When it was introduced, the policy was innovative and widely applauded. It is now rather dated. Circumstances have changed. The *Treasure Act 1996*, the national Portable Antiquities Scheme (PAS) <https://finds.org.uk/> and action by reputable metal detectorists (national bodies such as the National Council for Metal Detecting, metal detecting clubs and individuals) to promote responsible metal detecting now provide a strong framework for the reporting and recording of finds made by the general public.

### **1.4 Context of the new policy**

Reputable and proficient metal detectorists are now regarded as part of a wider community of amateur practitioners active in the historic environment. For example, people who for recreation carry out systematic fieldwalking and recovery of artefacts from the ground surface.

Public participation in these activities has increased, with a recent Covid-19 related boom as more people try to be active outdoors. Many more novices are taking up these activities, often without proper preparation, leading to increased calls on Dorset Council staff time.

Requests for access to land are more frequent, and for a wider range of archaeological fieldwork. Tenants, site managers and front-line colleagues need to know how to handle these requests.

## 1.5 Objectives

As a responsible landowner and steward of Dorset's cultural heritage and historic environment, we seek to follow and develop best practice. We must ensure that:

- The wishes and interests of our tenants are respected.
- Tenants, site managers and front-line colleagues are equipped to handle requests to carry out this sort of fieldwork.
- Important archaeological and natural environment sites are protected.
- Fieldwork is done legally and with consideration to the environment.
- Finds are recorded and reported to the highest standard.
- Significant archaeological objects are made available to the people of Dorset and for future research (this usually means deposition in a suitably accredited museum).
- Below-ground archaeology is not disturbed unnecessarily and without proper archaeological oversight.
- Finds are treated and stored with care, and
- We get high quality information about the historic environment of the land that we own, to inform and enhance its management.

## Policy details:

### 2. Policy

2.1 Amateur archaeological fieldwork and metal detecting is **NOT** permitted on land owned or managed by Dorset Council unless it is part of an approved programme of archaeological investigation/research

### 3. Coverage

3.1 This policy applies to all Dorset Council land.

3.2 This policy applies to all amateur archaeological activity, including metal detecting.

3.3 This policy does **not** relate to research or fieldwork by archaeological buildings specialists or archaeological contractors undertaken as part of the planning process or commissioned by Dorset Council as landowner.

### 4. Permission granted for programme of archaeological investigation

4.1 Permission can be granted to named individuals and or a small group of named individuals or to a responsible body such as a university or a local club or society.

4.2 Written permission can be obtained through an Archaeological Research Agreement signed by Dorset Council (Senior Archaeologist and relevant service or site manager), any tenant, and all individuals to whom permission is granted, or the nominated responsible person in the case of an organisation such as a university.

4.3 Permission will be for a specified period only, after which it will be reviewed. Renewal is not automatic.

4.4 Permission will apply to a defined area. No 'blanket' permission for Dorset Council land will be granted.

4.5 Permission will only be granted with the agreement of the tenant and/or site manager and may be terminated at any time at their request.

4.6 Permission may be terminated at any time if conditions are not being met.

## **5. Procedure for seeking permission**

5.1 Requests for access should use a template provided by Dorset Council. As part of this the applicant will submit a research plan appropriate to the activity for which permission is being requested. In this plan, the applicant must:

- Demonstrate awareness of relevant legislation such as the Treasure Act 1996 and Scheduled Monuments and Archaeological Areas Act 1979.
- Undertake all normal due diligence in relation to statutory designations such as Scheduled Monuments and Sites of Special Scientific Interest.
- Demonstrate a good track record of work appropriate to the activity for which permission is being requested. For example, in the case of metal detecting, frequent and detailed reporting finds to the Portable Antiquities Scheme.
- State arrangements for care and storage of any finds recovered, and specialist technical support such as finds identification, reporting and illustration.
- State plans for reporting and publication of the results of the project, and archive deposition, as appropriate.
- State plans for dealing with complex discoveries such as *in situ* hoards or human remains, including what arrangements have been made for emergency archaeological support.
- Demonstrate awareness of health and safety measures appropriate to the activity for which permission is being requested.
- Consider the practical aspects of their use of the site, including matters such as access, car parking, times of use, day-to-day reporting to the tenant and/or site manager and to Dorset Council's Historic Environment Record Team.

The level of detail required will vary according to the complexity of that activity. Standards and guidance are available from a range of organisations such as Historic England, the Council for British Archaeology, and the Portable Antiquities Scheme, and applicants will be directed to appropriate material and training.

5.2 The research plan must be agreed by the Senior Archaeologist (Promotion and Liaison) before permission is granted.

5.3 The applicant must have or demonstrate that they could obtain appropriate Public Liability Insurance.

## **6 Conditions**

6.1 All finds remain the property of Dorset Council.

6.2 The applicant is expected to waive entitlement to any reward under the Treasure Act 1996 (and subsequent revisions).

6.3 Costs consequent upon the activity for which permission is granted will not be borne by Dorset Council. These include the costs of care and storage of finds, publication of results, archive deposition, and additional archaeological support necessitated by discovery of complex finds such as hoards or human remains.

6.4 The condition of all the land or property must be reinstated and the costs of making good any damage or paying compensation to cover these costs must be borne by those undertaking the activity and will not be borne by Dorset Council.

6.5 Other conditions, such as a no drones fly zone and/or no dogs or animals allowed on site, may be applied to permissions according to circumstances and the wishes of the tenant or site manager.

## **7 Implementation**

7.1 All requests for access will be coordinated by the Dorset Council Historic Environment Record Team.

- 7.2 Information will be provided on the Dorset Council website, with links to external sources of information, activity-specific standards, and guidance. This will be promoted to current contacts and via the Communications Team.
- 7.3 Tenants, site managers and front-line colleagues will be provided with role-specific information, so they are equipped to handle requests to carry out this sort of fieldwork.
- 7.4 Dorset Council colleagues will be informed of the new policy and will be encouraged to include details of this policy in their site information and promotional material where appropriate.
- 7.5 Feedback on the process and information provided will be sought. These will be revised where necessary.
- 7.6 The policy will be reviewed at three yearly intervals.

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## **Place and Resources Overview Committee 28 July 2022 Redlands Community Sports Hub – Lease and Management Arrangements**

### **For Recommendation to Cabinet**

**Portfolio Holder:** Cllr L Miller, Customer and Community Services

**Local Councillor(s):** Cllr D Gray, Cllr H Legg, Cllr P Barrow

**Executive Director:** J Sellgren, Executive Director of Place

Report Authors: Paul Rutter/Peter Hopkins

Title: Service Manager for Leisure Services/Corporate Director for Assets & Property

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**Report Status:** Part Exempt

#### **Brief Summary:**

In June 2021, after prior discussions with Dorset Council portfolio holders and senior officers, Weymouth College officially announced that, due to financial pressures, they were no longer able to run Redlands and would actively seek new tenants to take over the operations of the site.

Through an Expression of Interest exercise, the College received a single formal bid from Active Dorset, a local charity with a focus on helping people to become more active. The Active Dorset proposal was only to operate the external sports facilities and set out ambitious and exciting plans to develop Redlands into a more inclusive community park.

Council representatives attended several community engagement events hosted by Weymouth College and Active Dorset; listening to the concerns raised about the potential loss of the indoor leisure provision.

Active Dorset have subsequently brought forward a revised proposal centred around a key holder model, where community users and volunteers take on more responsibility for the site operations. This approach would enable the retention of both sports halls and some of the ancillary spaces.

There is an identified strategic need for an additional full size 3G synthetic turf pitch at Redlands and early discussions with the Football Foundation around funding support has been positive as this is one of their priority projects.

There is scope within the existing lease for WC to underlet the whole or part of the property to a sports club or community group, on the provision that Dorset Council as the landlord, has given their consent. This could enable Active Dorset to introduce the key holder model prior to the surrender of the lease by Weymouth College and a new lease being granted to Active Dorset.

The new lease will be for 30 years to enable Active Dorset to secure external funding for facility improvements. However, there will be a 5-year break clause that can be activated by either party if the new model of operation proves not to be viable.

Under the new lease Dorset Council will be responsible for effecting any essential repairs and maintenance to the fabric of the buildings and adjacent land. Monies received from Weymouth College, in consideration for accepting their surrender, will be used to offset these costs.

Active Dorset have provided an 8-year income and expenditure forecast and although the site is expected to make a loss in the early years, they forecast an overall positive return of £24,000 by the end of the eight-year period.

**Recommendation:**

That the committee recommends to Cabinet:

1. That the Corporate Director for Assets & Property be authorised to agree the terms of the schedule of surrender payments and timeline for Weymouth College to surrender the lease at Redlands Community Sports Hub.
2. That the Corporate Director for Assets & Property be authorised to agree the terms to complete the early lease surrender with Weymouth College, agreeing the level of surrender payment and the grant of a new 30-year lease to Active Dorset for Redlands Community Sports Hub, with a break clause for either party at 5 years.
3. That the Council agrees to insure and maintain the fabric of the buildings, boundary fencing, car parks, access roads and any other built infrastructure at Redlands Community Sports Hub for the period of the lease to the extent of maintaining a wind, watertight and accessible site.

4. That The Council acknowledges the 8-year revenue forecast set out at Appendix 3 and agrees to provide cash flow support (if required) for the period of the initial business case and the 8-year revenue projections forecast to be built into the Dorset Council Medium Term Financial Plan.

### **Reason for Recommendation:**

The Council recognises the financial challenges for Weymouth College in continuing to manage the community facilities at Redlands and granting an early lease surrender will enable them to focus solely on their educational priorities.

Active Dorset have a passion for helping people to be more active, and their exciting plans for developing the volunteer led community café and sports fields will enable far greater community use for all ages.

The local community have openly expressed their wish for the indoor sports provision to be retained and the proposed keyholder model will give users and volunteers the opportunity to show that support and play a more active role moving forward.

Most funding bodies require a security of tenure of 30 years and Active Dorset will require this to secure external funding.

Active Dorset, as a local charity, would be unwilling to take on the liability of maintaining the building and land, however the Council has the resource and expertise to manage such an asset; and by using the surrender payments would be best placed to affect any essential repairs now and in the future.

Similarly, the Council would be better placed to smooth out the revenue cashflow in the early years on a budget that is forecast to be in surplus at the end of the 8-year period.

## **1. Background**

- 1.1 Redlands Community Sports Hub (Redlands) is under the ownership of Dorset Council. Weymouth College are the current leaseholder of the Redlands site apart from the hockey pitch, which is leased to Weymouth Hockey Club. Weymouth College have a 25-year full repairing lease which runs until 2036. The existing lease is on a peppercorn rent.
- 1.2 Weymouth College initially contacted Dorset Council in October 2019 to highlight the financial challenges that they were facing in operating Redlands. They were incurring an annual deficit of between £150,000-£200,000, with the subsidy needing to be met through its overall college funds.

- 1.3 The Council had at that time, appointed consultants to review its leisure provision, with Redlands considered as part of this wider review. A condition survey of Redlands was carried out at this stage as was a local facility audit. The Dorset Playing Pitch and Built Facility Strategies were also reviewed as part of this work. These indicated that there was an identified need for the external sports provision at Redlands, but an oversupply of sports hall provision in Weymouth, notwithstanding that much of this is on school sites. It should also be noted that the sports pitches are protected by Fields in Trust and the Football Foundation also have a charge over this area.
- 1.4 In June 2021, after prior discussions with Dorset Council portfolio holders and senior officers, Weymouth College officially announced that, due to financial pressures, they were no longer able to run Redlands and would actively seek new tenants to take over the operations of the site.

## **2. Expressions of Interest**

- 2.1 The College subsequently invited expressions of interest by directly contacting local and national leisure providers as well as local clubs and community groups. They also issued a press release which received good local coverage.
- 2.2 Whilst Dorset Council, as property owner, would need to undertake due diligence of any prospective new tenants, the invitation to tender process was managed fully by Weymouth College as the existing leaseholder.
- 2.3 Initially Weymouth College had contact from ten interested organisations, with three of them stating their intention to submit a formal proposal. That said, they only received one formal bid and that was to only operate the external facilities as the operator had reservations around the viability of managing the internal facilities.

## **3. Active Dorset Proposal**

- 3.1 That bid was from Active Dorset, a local charity with a focus on helping people to become more active. They have demonstrable experience locally of developing facilities for community use and are currently operating the Wey Valley Tennis Centre next to the Redlands site.
- 3.2 They submitted an exciting business plan with a vision to create much more of a community park than a sport only space. They planned to introduce some soft landscaping and planting and an accessible hard surface loop for walking, jogging, and cycling, as well as a trim trail and informal play spaces such as a skatepark. All of this would be centred

around a volunteer led community café, encouraging local people to be more active in the outside environment.

- 3.3 In terms of the formal recreational spaces, they are also keen to refurbish the existing 3G synthetic turf pitch and build an additional pitch to meet demand levels. The Dorset Football Facility Plan and Playing Pitch Strategy both identified a need for an additional full-size pitch for Weymouth and given the existing infrastructure, Redlands makes the ideal location. Active Dorset have been engaged with the Football Foundation who have indicated their support to provide match funding for this project. A funding bid would however be subject to a business case approval and reviewed by an assessment panel.
- 3.4 Whilst Active Dorset have a clear vision for the site, they are also keen to engage with the local community so that facility improvements would be shaped through strong community collaboration and support.

#### **4. Community Engagement**

- 4.1 Whilst the Active Dorset proposal around enhancing the external provision was positively received by many, the potential loss of the internal sports facilities raised significant unrest with users and the local community. Although the facility audit work suggested that most of this existing usage could be accommodated at other facilities within the local area, an online petition was created with nearly 4000 people voicing their concerns.
- 4.2 Even though the Council were not directly involved in the tendering process, they wanted to listen and reflect upon what the community had to say and consider any alternative proposals for the site. They were able to do this by attending a large community meeting hosted by Weymouth College and Active Dorset. They also joined discussions with local clubs and users and continued to engage with the Town Council and local ward members throughout.

#### **5. Revised proposal and operating model.**

- 5.1 With a strong level of community support, Active Dorset was encouraged to review their plans and see if they could identify a way of also operating as much of the internal facilities as possible.
- 5.2 Whilst high staffing requirements will always prevent an operation like this from being financially viable and sustainable, a community led operating model can be. Active Dorset already have experience of operating facilities where the community themselves play a far more active role. This is evidenced in the keyholder model approach which they operate elsewhere. This requires groups and clubs to take responsibility for the facilities during their usage time, setting up and taking down their own

equipment, and securing the building when last to leave. This significantly reduces the required levels of paid staff.

- 5.3 Similarly, all bookings and enquiries would be dealt with online, taking away the need for an onsite customer service presence. Bookings will generate a code which will enable users to access the building through a coded entry point.
- 5.4 This approach would allow for the retention of both sports halls and some of the ancillary spaces. It is however imperative that the facilities are fully maximised and proposed plans would see the conversion of the underutilised squash courts into a modern multi-purpose studio and the creation of a new community café and children's soft play area; all of which would be designed to encourage more usage from all sectors of the community. If the community did not support the centre to the levels required to make the operating model sustainable, then there is the risk that the lease could be terminated mutually by either party.
- 5.5 Whilst Active Dorset is keen to maintain a high level of interaction with users, it should be recognised that whilst this operating model will secure most of the current facilities and services, some facilities and activities may well be changed or cease altogether. However, Active Dorset is committed to work with any displaced users and identify alternative opportunities for them to continue to be active. As the landlord, the Council would make the necessary building alterations to enable the keyholder model to be introduced.
- 5.6 Weymouth College have engaged with Active Dorset to consider the TUPE position of staff at Redlands, including grounds staff. The Redlands team operate at Redlands and Cranford Sports Centre so there will be a requirement for Weymouth College to retain some staff at Cranford Sports. Currently there is a small team of 13 staff (8.2FTE), including grounds staff that oversee the management of Redlands and Cranford Sports. Based on a review of each member of staff's centre of duty and required staffing at Cranford Sports Centre from September 2022, 7 staff (3.36 FTE) are expected to TUPE across to Active Dorset. Discussions between Weymouth College and Active Dorset confirm an indemnity will be agreed to address potential staffing costs on transfer.

## **6. Leisure Strategy**

- 6.1 The Council needs to address the matter of the future of its built leisure provision. It currently has a building stock which is ageing and proving costly to operate. Dorset Council does have a strong and resourced capital programme but needs to ensure that any future investment in its leisure offer gives best return on investment and creates the widest benefit for its residents. In respect of revenue funding the Council's resources should be distributed equitably across the county prioritising areas of

health inequalities. This will also ensure that any ongoing revenue support for the Council's future leisure offer is financially sustainable.

- 6.2 The proposed investment in the external facilities at Redlands will be appropriate due to the protections that the playing pitches have, however long-term decisions around the built facility should be considered as part of this wider review.

## **7. Underletting arrangements**

- 7.1 There is scope within the existing lease for Weymouth College to underlet the whole or part of the property to a sports club or community group, on the provision that Dorset Council as the landlord, has given their consent.
- 7.2 Whilst the plan is for Weymouth College to surrender the lease and the Council to issue a new lease to Active Dorset, both Weymouth College and Active Dorset are keen to introduce the new key holder model with Active Dorset taking over the operational management of the site. At this stage, the conditions within the existing lease would be maintained, until such time as a new lease has been granted. The Corporate Director for Assets and Property will, under delegated powers, be able to grant permission for the underlet between Active Dorset and Weymouth College.

## **8. Lease Surrender**

- 8.1 Subject to necessary approvals from the College Boards, Cabinet, third parties with a charge on the lease and Fields in Trust, Dorset Council propose to accept the early surrender of the lease. Officers will implement the Cabinet decision as soon as it becomes effective and once all due diligence and terms have been agreed between all relevant parties. It is intended that documents are exchanged with 12 weeks of the enactment of the Cabinet decision subject to clearance of all final due diligence matters.
- 8.2 The details pertaining to the proposed surrender payment schedule and costs associated with any potential future development of the site are set out at Appendix 1.

## **9. New Lease**

- 9.1 Subject to the above surrender, the proposal is to grant a new 30-year lease to Active Dorset, with a break clause at 5 years. Active Dorset will need to have security of tenure for a period of 30 years to enable it to secure external funding.

- 9.2 Alongside this will sit a management agreement between Dorset Council and Active Dorset which will set out the service specification requirements. This will not be a full repairing lease, so Dorset Council will be responsible for effecting any essential repairs and maintenance to the fabric of the buildings, boundary fencing, car parks, access roads and any other built infrastructure to the extent of maintaining a wind, watertight and accessible site.
- 9.3 Dorset Council will agree with Active Dorset the works to be addressed by them as the landlord within two months of the agreed Heads of Terms to ensure the premises are safe and compliant for use. These works may include electrical, mechanical, and engineering, internal, and external repairs and may result in specified works being scheduled after lease completion. Dorset Council will agree with Active Dorset further works deemed necessary and schedule in the works over the first five years of the lease term. A detailed works schedule will be maintained by Dorset Council itemising the works that will be funded from the surrender monies.

## **10. Finance and Risk**

- 10.1 The report has set out how the site will be operated in the future and the responsibilities that Dorset Council will have with the buildings and land. It also details the surrender payment schedule and confirms how these funds will be used towards maintaining the facilities moving forward. The Active Dorset proposal also highlights how facilities could be developed in the future and sets out the levels of required external and match funding to achieve this. There is strong strategic evidence to support these developments, and key funding bodies such as the Football Foundation are already in dialogue with Active Dorset. This is a priority project for the Football Foundation, so they are eager for a scheme to be brought forward.
- 10.2 The financial implications fall into two aspects: the one-off costs in undertaking the necessary changes and adaptations on site, and the medium-term financial viability of the site.
- 10.3 The one-off works are necessary to make the site fit for purpose both in terms of safety and compliance and to enable Active Dorset to maximise the potential usage of the site. In the main, these works will require capital funding. The most significant aspect of this is the new and replacement 3G pitch. Appendix 2 provides details of the total estimate of costs and the combination of funding sources to offset these. It should be noted that the anticipated Football Foundation pitch grant and central government grant is not yet secured.
- 10.4 The medium-term viability of the site is set out in the 8-year income and expenditure projection attached at Appendix 3. The projection has been



prepared by Active Dorset and is a combination of taking known costs at the site from Weymouth College and/or Dorset Council, but also making adjustments going forward based on the experience of Active Dorset in running similar sites elsewhere.

- 10.5 Weymouth Town Council also wanted to show their support for the retention of the indoor facilities and as a result has committed to provide an annual funding grant of £35,000 for the next two years. It is hoped that this commitment is continued beyond the next election cycle.

## **11. Financial Implications**

There are several one-off works that are necessary to make the site fit for purpose both in terms of safety and compliance and to enable Active Dorset to maximise the potential usage of the site. The most significant aspect of this is the new and replacement 3G pitch. Appendix 2 provides details of the total estimate of costs and the combination of funding sources to offset these.

The site is expected to make a loss in the early years but make an overall positive return of £24,000 by the end of the eight-year period. As with all projections, there is a risk. A 10% reduction in income produces an overall loss of £300,000 + over the eight-year period, however, a change in the projection to reflect 10% additional income produces an overall positive figure of £300,000 + over the same period.

It should be noted that the anticipated Football Foundation pitch grant and central government grant is not yet secured. It should also be noted that there is currently significant general risk of cost inflation within the wider economy, and the leisure centre sector is also still recovering from the effects of the pandemic. For these reasons, any modelling of the medium-term financial viability should be considered as indicative rather than robust.

## **12. Well-being and Health Implications**

As reflected by the Government and Sport England strategies and recognised by local authorities and Public Health England for some time, 'sport' is no longer delivered solely for 'sport's' sake. Increasing participation in sport and physical activity and reducing levels of inactivity are key to both local and national Government achieving outcomes in public health (physical and mental), adult social care and education.

This is further reflected in the Council Plan, where a key priority is to help create strong, healthy communities. The council's aims are to support communities to be active, to increase people's healthy life expectancy and reduce differences between areas. Leisure facilities will play a significant role in providing opportunities for all ages to lead a more physically active lifestyle.

A recent report completed by Sheffield Hallam University reviewed the social return of investment into sport in England. It concluded that for every £1 spent on sport, £1.91 of benefits are generated in health and other related outcomes.

### **13. Climate implications**

Having declared a climate emergency, Dorset Council is committed to reducing its carbon footprint by developing energy efficiency and renewable energy projects in council buildings. Leisure centres owned by the council are large buildings with high energy consumption, and the condition survey reports have identified a need for a substantial amount of facility investment.

Any future investment in existing buildings, or decisions around future uses and viability of buildings, will need to take account of the ability of the building to incorporate low carbon technologies such as LED lighting, efficient pool ventilation, solar PV, biomass heating or air/ground source heat pumps etc.

### **14. Other implications**

The Council is due to commence work on developing a new Leisure Strategy that will help shape future thinking around the wider leisure offer across the Dorset Council area. Any long-term decisions for Redlands should be considered as part of this.

### **15. Risk Assessment**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: Medium

Residual Risk: Medium

### **16. Equalities Impact Assessment**

The recommendations propose a change to a new operator at Redlands and an adoption of the keyholder operating model. This will enable groups/clubs to access the facilities and encourage higher levels of community involvement with Redlands. Individual users will still be able to attend activity sessions and will also be encouraged to join groups that hire the facilities.

Improvements to the existing facilities will attract a broader range of users and will enable the site to be more inclusive. The details are set out in Appendix 4.

## **17. Appendices**

Appendix 1 – Surrender payments - exempt  
Appendix 2 – Capital Costs and Funding - exempt  
Appendix 3 – Revenue budget – exempt  
Appendix 4 – Equality Impact Assessment

## **18. Background Papers**

None

### **Footnote:**

Issues relating to financial, legal, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.

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**Equality Impact Assessment (EqIA) Template**

Before completing the EQIA please have a look at the [Dorset Council style guide](#) and also use the [accessibility checker](#) to make sure your document is easy for people of all abilities to read.

Use the [Hemingwayapp](#) to check the readability of your document, to do this, click the edit button on the top right of the hemminwayapp screen, paste your text and the app will highlight if there are any problem areas.

**Some key tips**

- avoid tables and charts, if possible please provide raw data
- avoid pictures and maps if possible.
- avoid using bold, italics or colour to highlight or stress a point
- when using numbering or bullet points avoid using capitals at the beginning unless the name of something
- date format is dd month yyyy (1 June 2021)
- use clear and simple language
- where you need to use technical terms, abbreviations or acronyms, explain what they mean the first time you use them
- if using hyperlinks, make sure the link text describes where the link goes rather than 'click here' Please note equality impact assessments are published on the Dorset Council [website](#)

Before completing this form, please refer to the [supporting guidance](#). The aim of an Equality Impact Assessment (EqIA) is to consider the equality implications of your policy, strategy, project or service on different groups of people including employees of Dorset Council, residents and users of our services and to consider if there are ways to proactively advance equality.

Where further guidance is needed, please contact the Inclusion Champion or the [Diversity & Inclusion Officer](#).

**1. Initial information**

Name of the policy, project, strategy, project or service being assessed:

Redlands Community Sports Hub – Lease and Management Arrangements

2. Is this a (please delete those not required):

## Project

### 3. Is this (please delete those not required):

Both internal and external

### 4. Please provide a brief overview of its aims and objectives:

The Council's decision to grant an early lease surrender from Redlands will enable Weymouth College to focus solely on their educational priorities.

Awarding a new 30-year lease to Active Dorset will enable the retention of all the leisure facilities at Redlands.

The local community have openly expressed their wish for the indoor sports provision to be retained and the proposed keyholder model will give users and volunteers the opportunity to play a more active role moving forward. This will involve groups and clubs taking responsibility for the facilities during their usage time, setting up and taking down their own equipment, and securing the building when last to leave. It will also create new opportunities for volunteering.

Active Dorset submitted an exciting business plan with a vision to create much more of a community park than a sport only space. They plan to introduce some soft landscaping and planting and an accessible hard surface loop for walking, jogging, and cycling, as well as a trim trail and informal play spaces such as a skatepark. New plans could also see the conversion of the underutilised squash courts into a modern multi-purpose studio and the creation of a new community café and children's soft play area; all of which would be designed to encourage more usage from all sectors of the community.

In terms of the formal recreational spaces, they are also keen to refurbish the existing 3G synthetic turf pitch and build an additional pitch to meet demand levels. The Dorset Football Facility Plan and Playing Pitch Strategy both identified a need for an additional full-size pitch for Weymouth and given the existing infrastructure, Redlands makes the ideal location.

Overall, this would allow for the retention and improvement of both the internal and external leisure and community facilities.

### 5. Please provide the background to this proposal?

In June 2021, after prior discussions with Dorset Council portfolio holders and senior officers, Weymouth College officially announced that, due to financial pressures, they were no longer able to run Redlands and would actively seek new tenants to take over the operations of the site.

Through an Expression of Interest exercise, the College received a single formal bid from Active Dorset, a local charity with a focus on helping people to become more active. The

Active Dorset proposal was only to operate the external sports and set out ambitious and exciting plans to develop Redlands into a more inclusive community park.

Council representatives attended a number of community engagement events hosted by WC and Active Dorset; listening to the concerns raised about the potential loss of the indoor leisure provision.

Active Dorset have subsequently brought forward a revised proposal centred around a key holder model, where community users and volunteers take on more responsibility for the site operations. This approach would enable the retention of both sports halls and some of the ancillary spaces.

There is an identified strategic need for an additional full size 3G synthetic turf pitch at Redlands and early discussions with the Football Foundation around funding support has been positive as this is one of their priority projects.

Under the new lease DC will be responsible for effecting any necessary repairs and maintenance to the fabric of the buildings and adjacent land. Monies received from Weymouth College, in consideration for accepting their surrender, will be used to offset these costs.

## **facilities**

Evidence gathering and engagement

6. What sources of data, evidence or research has been used for this assessment? (e.g national statistics, employee data):

Dorset Football Facility Plan

Dorset Playing Pitch Strategy

Dorset Built Facility Strategy

7. What did this tell you?

The strategies told us that there was an oversupply of sports hall provision in Weymouth, but an undersupply of sports pitches and 3G pitch provision.

8. Who have you engaged and consulted with as part of this assessment?

Whilst the AD proposal around enhancing the external provision was positively received by many, the potential loss of the internal sports facilities raised significant unrest with users and the local community. Although the facility audit work suggested that most of this existing usage could be accommodated at other facilities within the local area, an online petition was created with nearly 4000 people voicing their concerns. [Save Redlands Community Sports Hub | 38 Degrees](#)

Even though the Council were not directly involved in the tendering process, they wanted to listen and reflect upon what the community had to say and consider any alternative proposals for the site. They were able to do this by attending a large community meeting hosted by WC and Active Dorset. They also joined discussions with local clubs and users and continued to engage with the Town Council and local ward members throughout.

On the back of this Active Dorset were able to bring forward a revised proposal that would alleviate the concerns raised by clubs, users, and the local community.

Whilst Active Dorset have a clear vision for the site, they are also keen to engage with the local community so that facility improvements will be shaped through strong community collaboration and support

9. Is further information needed to help inform decision making?

No

Is an EQIA required?

Not every proposal will need an EqIA. The data and research should inform your decision whether to continue with this EqIA. If you decide that your proposal does not need an EqIA, please answer the following question:

N/a

### Assessing the impact on different groups of people

For each of the protected characteristics groups below, please explain whether your proposal could have a positive, negative, unclear or no impact. Where an impact has been identified, please explain what it is and if unclear or negative please explain what mitigating actions will be taken.

- use the evidence you have gathered to inform your decision making.
- consider impacts on residents, service users and employees separately.
- if your strategy, policy, project or service contains options you may wish to consider providing an assessment for each option.
- see guidance for more information about the different [protected characteristics](#).

### Key to impacts

Positive Impact	<ul style="list-style-type: none"> <li>• the proposal eliminates discrimination, advances equality of opportunity and/or fosters good relations with protected groups.</li> </ul>
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Negative Impact	<ul style="list-style-type: none"> <li>protected characteristic group(s) could be disadvantaged or discriminated against</li> </ul>
Neutral Impact	<ul style="list-style-type: none"> <li>no change/ no assessed significant impact of protected characteristic groups</li> </ul>
Unclear	<ul style="list-style-type: none"> <li>not enough data/evidence has been collected to make an informed decision.</li> </ul>

Impacts on who or what?	Choose impact	How
Age	Positive	An enhancement of facilities for young children and families will have a positive impact within the local community.
Disability	Positive	The retention and enhancement of facilities will enable new and existing disabled users and visitors to still utilise Redlands.
Gender reassignment and Gender Identity	Neutral	No change
Marriage or civil partnership	Neutral	No change
Pregnancy and maternity	Neutral	No change
Race and Ethnicity	Neutral	No change
Religion and belief	Neutral	No change
Sex (consider men and women)	Positive	The new 3G pitch would enable greater growth in girls/ladies' sport.
Sexual orientation	Neutral	No change
People with caring responsibilities	Neutral	No change
Rural isolation	Positive	Active Dorset have existing experience of running café that are managed solely by volunteers. This new venture will similarly develop opportunities

Impacts on who or what?	Choose impact	How
		for volunteering that can help reduce isolation.
Socio-economic deprivation	Positive	Weymouth has high levels of socio-economic deprivation and health inequalities; the retention and enhancement of facilities will have a positive impact on the community. <a href="#">Deprivation Topic Data - Dorset Council</a>
Armed forces communities	Neutral	No change

Please provide a summary of the impacts:

The decision to retain and enhance the community sports facilities at Redlands will be a positive outcome for a community that were concerned at losing some or all of the existing provision.

Facility developments and programmes are likely to evolve over time, however Active Dorset have recognised the importance of community engagement in helping to deliver these improvements.

## Action Plan

Summarise any actions required as a result of this EqIA.

Issue	Action to be taken	Person(s) responsible	Date to be completed by
Data	To review on an annual basis the Active Dorset data relating to accessibility and Equality, Diversity, and Inclusion.	Paul Rutter	November 2023.

## Sign Off

Officer completing this EqIA: Paul Rutter

Officers involved in completing the EqIA: Paul Rutter

Date of completion: 05/07/22

Version Number:

EqIA review date: September 2023

Inclusion Champion Sign Off:

Equality Lead Sign Off: James Palfreman-Kay

## Next Steps:

- the EqIA will be reviewed by Communications and Engagement and if in agreement, your EqIA will be signed off.
- if not, we will get in touch to chat further about the EqIA, to get a better understanding.
- EqIA authors are responsible to ensuring any actions in the action plan are implemented.

Please send to [Diversity and Inclusion Officer](#)

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**Place and Resources Overview Committee – DRAFT Forward Plan**

Title	Description	Date of committee meeting	Requested by	Report author	Portfolio Holder	Other meetings? (CLT / SLT / Cabinet)
Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy	To consider the adoption of a new policy related to permissions required for amateur archaeological work and metal detecting on Dorset Council land	28 July 2022	Jacqui Halewood – Principal Archivist	Claire Pinder – Senior Archaeologist  Jacqui Halewood – Principal Archivist	Cllr Tony Ferrari – Portfolio Holder for Assets & Property  Cllr Laura Beddow – Portfolio Holder for Culture, Communities & Customer Services	Cabinet – 6 September 2022
Redlands Community Sports Hub - Lease & Management Arrangements  Part exempt	To set out the ongoing management arrangements at Redlands	28 July 2022	Paul Rutter – Service Manager for Leisure Services	Paul Rutter – Service Manager for Leisure Services  Peter Hopkins – Corporate Director Assets & Property	Cllr Tony Ferrari – Portfolio Holder for Assets & Property  Cllr Laura Beddow – Portfolio Holder for Culture, Communities & Customer Services	Cabinet – 6 September 2022

Title	Description	Date of committee meeting	Requested by	Report author	Portfolio Holder	Other meetings? (CLT / SLT / Cabinet)
20mph Speed Limit Approach	A report setting out the council's approach to 20mph speed limits including the interpretation of Department for Transport Guidance within Dorset & the process by which the council will review potential 20mph proposals	6 October 2022	Place & Resources Overview Committee	Tony Burden – Road Safety Manager	Cllr Ray Bryan – Portfolio Holder for Highways, Travel & Environment	Cabinet – 1 November 2022
New Household Recycling Centre for the eastern area of Dorset  Fully exempt	Selection of the preferred location for the new Household Recycling Centre to serve the eastern area of Dorset	6 October 2022	Officer request	Gemma Clinton – Head of Commercial Waste & Strategy	Cllr Laura Beddow – Portfolio Holder for Culture, Communities & Customer Services	Cabinet – 1 November 2022
Harbours Governance and Functions	To consider a change to Dorset Council Harbours governance and functions making it an executive function	6 October 2022	Officer request	Ken Buchan – Head of Environment & Wellbeing  Jonathan Mair – Director Legal and Democratic	Cllr Ray Bryan - Portfolio Holder for Highways, Travel & Environment	Full Council – 20 October 2022

<b>Title</b>	<b>Description</b>	<b>Date of committee meeting</b>	<b>Requested by</b>	<b>Report author</b>	<b>Portfolio Holder</b>	<b>Other meetings? (CLT / SLT / Cabinet)</b>
		24 November 2022				
		9 February 2023				
		18 April 2023				

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## The Cabinet Forward Plan - July to October (Publication date 28 June 2022) Updated 7 July 2022

### Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

### Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

### Cabinet Portfolio Holders 2021/22

<b>Spencer Flower</b>	Leader / Governance, Performance and Communications
<b>Peter Wharf</b>	Deputy Leader / Adult Social Care and Health
<b>Gary Suttle</b>	Finance, Commercial and Capital Strategy
<b>Ray Bryan</b>	Highways, Travel and Environment
<b>Graham Carr-Jones</b>	Housing and Community Safety
<b>Jill Haynes</b>	Corporate Development and Transformation
<b>Laura Beddow</b>	Culture, Communities and Customer Services
<b>Andrew Parry</b>	Children, Education, Skills and Early Help
<b>Tony Ferrari</b>	Economic Growth, Assets & Property
<b>David Walsh</b>	Planning

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
July					

<p><b>Quarter 1 2022/23 Financial Monitoring Report</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To consider the Quarter 2 Financial Monitoring Report 2022/23.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 26 Jul 2022</p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Home to School and Post 16 Transport Policies</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>This is statutory requirement to consult on the Home to School and Post Transport policies. These are the policies for 2022-2023 academic year.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 26 Jul 2022</p>	<p>People and Health Overview Committee 28 Jun 2022</p>	<p>Portfolio Holder for Highways, Travel and Environment, Portfolio Holder for Children, Education, Skills and Early Help</p>	<p><i>Ed Denham, School Admissions Manager</i> <i>ed.denham@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Children (Theresa Leavy)</i></p>
<p><b>Modern Slavery Transparency Statement</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>Currently local authorities are not required to provide a statement under S54 of the Modern Slavery Act (not in-scope). Government and LGA have advised that there will be legislative</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 26 Jul 2022</p>	<p>Place and Resources Overview Committee 7 Jun 2022</p>	<p>Portfolio Holder for Corporate Development and Transformation</p>	<p><i>Dawn Adams, Service Manager for Commercial and Procurement</i> <i>dawn.adams@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
change which will bring local authorities in scope of S54 therefore ahead of any change, local authorities have been asked to ensure that they have a transparency statement and register it on the Governments Modern Slavery Statement Register before 30 September 2022.					
<b>Council Plan Refresh 2022-24</b> <b>Key Decision - Yes</b> <b>Public Access - Open</b>  To consider the Council Plan for 2022-23.	<b>Decision Maker</b> <b>Dorset Council</b>	<b>Decision Date</b> <b>20 Oct 2022</b>	Place and Resources Overview Committee People and Health Overview Committee Cabinet 7 Jun 2022 28 Jun 2022 26 Jul 2022	Portfolio Holder for Corporate Development and Transformation	<i>Nina Coakley, Programme Manager  n.coakley@dorsetcc.gov.uk,  Jennifer Lewis, Head of Strategic Communications and Engagement  jennifer.lewis@dorsetcouncil.gov.uk  Chief Executive (Matt Prosser)</i>
<b>Establishment of a Shareholder Committee for Care Dorset</b>  <b>Key Decision - No</b> <b>Public Access - Open</b>  To establish a committee of the Executive for the Council's shareholder function for Care Dorset and to agree the terms of reference for the committee.	<b>Decision Maker</b> <b>Cabinet</b>	<b>Decision Date</b> <b>26 Jul 2022</b>		Leader of the Council	<i>Grace Evans, Head of Legal Services and Deputy Monitoring Officer  grace.evans@dorsetcouncil.gov.uk  Director of Legal and Democratic Services - Monitoring Officer (Jonathan Mair)</i>
<b>Local Government &amp; Social Care Ombudsman - Investigation into a complaint in connection with Special Education Needs Provision</b>  <b>Key Decision - Yes</b>	<b>Decision Maker</b> <b>Cabinet</b>	<b>Decision Date</b> <b>26 Jul 2022</b>		Portfolio Holder for Children, Education, Skills and Early Help	<i>Vik Verma, Interim Director of Education and Learning  vik.verma@dorsetcc.gov.uk  Director of Legal and Democratic Services - Monitoring Officer</i>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Public Access - Open</b></p> <p>To consider a report of the Director for Legal and Democratic Services and the Monitoring Officer.</p>					<i>(Jonathan Mair)</i>
<p><b>Dorset Council Plan Priorities Update: Local Plan</b></p> <p><b>Key Decision - No</b> <b>Public Access - Open</b></p>	<b>Decision Maker Cabinet</b>	<b>Decision Date 26 Jul 2022</b>		Portfolio Holder for Planning	<i>Executive Director, Place (John Sellgren)</i>
<p><b>Adult Social Care - Future Services</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Fully exempt</b></p> <p>Options for future Adult Social Care Services</p>	<b>Decision Maker Cabinet</b>	<b>Decision Date 26 Jul 2022</b>		Deputy Leader and Portfolio Holder for Adult Social Care and Health	<i>Jonathan Price, Interim Corporate Director for Commissioning jonathan.price@dorsetcouncil.gov.uk Executive Director, People - Adults</i>
<b>September</b>					

<p><b>Additional Procurement Forward Plan Report - over £500k (2022 - 2023)</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Open</b></p> <p>The Cabinet is asked to consider the contents of this report in respect of proposed contracts to be procured 2022-2023 which are in addition to those on the procurement forward plan approved by Cabinet on 1 March 2022.</p>	<b>Decision Maker Cabinet</b>	<b>Decision Date 6 Sep 2022</b>		Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Dawn Adams, Service Manager for Commercial and Procurement dawn.adams@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>
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Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>Seeking adoption of a new policy as an update to an earlier policy (1996) which relates to permissions required for metal detecting on DC county farms.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 6 Sep 2022</b></p>	<p>Place and Resources Overview Committee 28 Jul 2022</p>	<p>Portfolio Holder for Economic Growth, Assets and Property, Portfolio Holder for Culture, Communities and Customer Services</p>	<p><i>Jacqueline Halewood, Principal Archivist Jacqueline.halewood@dorsetcouncil.gov.uk Executive Director, Place (John Sellgren)</i></p>
<p><b>Pan-Dorset Safeguarding Children Partnership</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>to receive the annual safeguarding report from James Vaughan as Independent Chair of the Partnership.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 6 Sep 2022</b></p>		<p>Portfolio Holder for Children, Education, Skills and Early Help</p>	<p><i>Executive Director, People - Children (Theresa Leavy)</i></p>
<p><b>Redlands Community Sports Hub Lease and Management Arrangements</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Part exempt</p> <p>The report will set out the ongoing management arrangements at Redlands.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 6 Sep 2022</b></p>	<p>Place and Resources Overview Committee 28 Jul 2022</p>	<p>Portfolio Holder for Economic Growth, Assets and Property</p>	<p><i>Peter Hopkins, Corporate Director - Assets and Property peter.hopkins@dorsetcouncil.gov.uk, Paul Rutter, Service Manager for Leisure Services paul.rutter@dorsetcouncil.gov.uk Executive Director, Place (John Sellgren)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Dorset Council Plan Priorities Update: Libraries Review</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To receive an update on the Libraries Review.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 6 Sep 2022</b></p>		<p>Portfolio Holder for Culture, Communities and Customer Services</p>	<p><i>Lisa Cotton, Head of Customer Services, Libraries &amp; Archives</i>  <i>lisa.cotton@dorsetcouncil.gov.uk</i>  <i>Executive Director, Place (John Sellgren)</i></p>
<p><b>October</b></p>					
<p><b>Medium Term Financial Plan (MTFP) and budget strategy</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To receive a budget update for 2023/24.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 4 Oct 2022</b></p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial</i>  <i>J.McManus@dorsetcc.gov.uk</i>  <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Dorset Council Plan Priorities Update: Children's Services</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To receive an update from the Portfolio Holder for Children, education, Skills and Early Help.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 4 Oct 2022</b></p>		<p>Portfolio Holder for Children, Education, Skills and Early Help</p>	<p><i>Executive Director, People - Children (Theresa Leavy)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<b>November</b>					
<p><b>Quarter 2 2022/23 Financial Monitoring Report</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To consider the Quarter 2 Financial Monitoring Report for 2022/23.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 1 Nov 2022</p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Dorset Council 20mph speed limit Process and Guidance</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>A report setting out the council's approach to 20mph speed limits.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 1 Nov 2022</p>	<p>Place and Resources Overview Committee 6 Oct 2022</p>	<p>Portfolio Holder for Highways, Travel and Environment</p>	<p><i>Wayne Sayers, Transport Planning Manager</i> <i>wayne.sayers@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>
<p><b>New Household Recycling Centre for the Eastern Area of Dorset</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Fully exempt</p> <p>Selection of the preferred location for the new Household recycling Centre to serve the eastern area of Dorset.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 1 Nov 2022</p>	<p>Place and Resources Overview Committee 6 Oct 2022</p>	<p>Portfolio Holder for Culture, Communities and Customer Services</p>	<p><i>Gemma Clinton, Head of Commercial Waste and Strategy</i> <i>gemma.clinton@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Dorset Council Plan Priorities Update: Adult Social Care</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To receive a report from the Portfolio Holder for Adult Social Care &amp; Health.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 1 Nov 2022</b></p>		<p>Deputy Leader and Portfolio Holder for Adult Social Care and Health</p>	<p><i>Executive Director, People - Adults</i></p>
<p><b>December</b></p>					
<p><del>Dorset Council Plan Priorities Update: Climate and Ecology, Assets and Property</del></p> <p><del><b>Key Decision</b> - No <b>Public Access</b> - Open</del></p> <p>To receive an update from the Portfolio Holders for Highways, Travel and Environment and Economic Growth, Assets and Property.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 6 Dec 2022</b></p>		<p>Portfolio Holder for Highways, Travel and Environment, Portfolio Holder for Economic Growth, Assets and Property</p>	<p><i>Executive Director, Place (John Sellgren)</i></p>
<p><b>January 2023</b></p>					
<p><b>Quarter 3 2022/23 Financial Monitoring Report</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To consider the Quarter 3 Financial Monitoring Report for 2022/23.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 17 Jan 2023</b></p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial J.McManus@dorsetcc.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>



Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Medium Term Financial (MTFP) and Budget Strategy Report</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>The Council is required to set a balanced revenue budget, and to approve a level of council tax as an integral part of this.</p>	<p><b>Decision Maker</b> <b>Dorset Council</b></p>	<p><b>Decision Date</b> <b>14 Feb 2023</b></p>	<p>Cabinet 17 Jan 2023</p> <p>People and Health Scrutiny Committee 9 Dec 2022</p> <p>Place and Resources Scrutiny Committee 12 Dec 2022</p>	<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Dorset Council Plan Priorities: One Customer Account and Digital Innovation</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To receive a report from the Portfolio Holders for Corporate Development and Transformation and for Culture, Communities and Customer Services.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>17 Jan 2023</b></p>		<p>Portfolio Holder for Corporate Development and Transformation, Portfolio Holder for Culture, Communities and Customer Services</p>	<p><i>Executive Director, Place (John Sellgren)</i></p>
<p><b>February</b></p>					
<p><b>Dorset Council Plan Priorities: Update: County Deals/Community Safety</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To receive a report from the Portfolio Holders for Economic Growth, Assets and Property and Housing and Community Safety.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>28 Feb 2023</b></p>		<p>Portfolio Holder for Economic Growth, Assets and Property, Portfolio Holder for Housing and Community Safety</p>	<p><i>Andrew Billany, Corporate Director of Housing, Dorset Council</i> <i>andrew.billany@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Adults</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<b>March</b>					
<p><b>Dorset Council Plan Priorities Update: Housing for Local People</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To receive a report of the Portfolio Holder for Housing and Community Safety.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 28 Mar 2023</p>		<p>Portfolio Holder for Housing and Community Safety</p>	<p><i>Andrew Billany, Corporate Director of Housing, Dorset Council</i> <i>andrew.billany@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>
<b>April</b>					
<p><b>Dorset Council Plan Priorities Update: Working with the Integrated Care System</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To receive a report of the Portfolio Holder for Social Care and Health.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 25 Apr 2023</p>		<p>Deputy Leader and Portfolio Holder for Adult Social Care and Health</p>	<p><i>Executive Director, People - Adults</i></p>
<b>May</b>					
<p><b>Dorset Council Plan Priorities Update: Value for Money (Unitary Council Benefits)</b></p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b></p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Executive Director, Corporate Development - Section 151 Officer (Aidan)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Key Decision - No Public Access - Open</b></p> <p>To receive a report of the Portfolio Holder for Finance, Commercial and Capital Strategy.</p>					Dunn)

### **Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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